

CONSTITUTION AND BY-LAWS
FLYING SCOT FLEET 23
Accepted November 22, 2019

ARTICLE 1 **NAME**

THIS ORGANIZATION SHALL BE CALLED "FLYING SCOT FLEET NUMBER 23" AND SHALL HEREAFTER BE REFERRED TO HERE-IN AS THE FLEET.

ARTICE 2 **HEADQUARTERS**

THE FLEET SHALL BE PRIMARILY LOCATED AT CORINTHIAN SAILING CLUB ON WHITE ROCK LAKE, DALLAS, TEXAS.

ARTICLE 3 **OBJECTIVES**

THE OBJECTIVE OF THE FLEET SHALL BE TO PROMOTE ON AND OFF THE WATER ACTIVITIES FOR FLYING SCOT OWNERS AND CREW; TO PROMOTE FLYING SCOT CLASS RACING AND TO ACTIVELY ENCOURAGE ALL SAILORS TO IMPROVE THEIR SAILING SKILLS AND RACING KNOWLEDGE.

ARTICLE 4 **POLICY**

THE FLEET SHALL COOPERATE WITH OTHER YACHTING ORGANIZATIONS IN THE DALLAS AREA AND IN PARTICULAR WITH THE CLUBS AND FLEETS BASED ON WHITE ROCK LAKE. THE FLEET SHALL ALSO INSIST ON THE STRICT OBSERVANCE OF THE FLYING SCOT SAILING ASSOCIATION RULES.

ARTICLE 5 **JURISDICTION**

THE FLEET CONSTITUTION AND BY-LAWS SHALL BE BINDING ON ALL MEMBERS AND SHALL NOT CONFLICT WITH THOSE OF THE FLYING SCOT SAILING ASSOCIATION.

ARTICLE 6 **MEMBERSHIP**

THERE SHALL BE TWO CLASSES OF FLEET MEMBERSHIP, REGULAR AND ASSOCIATE. A REGULAR MEMBERSHIP IS REQUIRED FOR EACH SKIPPER OF A FLYING SCOT SAILBOAT AND INCLUDES THEIR REGULAR CREW. THE SKIPPER MAY OWN, PART OWN OR BORROW THE SAILBOAT. A REGULAR MEMBER SHOULD BE A MEMBER OF AN AREA SAILING CLUB. A REGULAR CREW MAY BE IDENTIFIED BY THE SKIPPER AND SHARE THEIR MEMBERSHIP. AN ASSOCIATE MEMBER MAY BE ANY INDIVIDUAL, INTERESTED IN THE FLYING SCOT, WHO DOES NOT MEET THE REQUIREMENTS FOR A REGULAR MEMBERSHIP. ALL MEMBERSHIPS SHALL BE FAMILY MEMBERSHIPS; THAT IS ALL PERSONS OF THE MEMBER'S IMMEDIATE FAMILY LIVING IN THE SAME HOUSE SHALL BE CONSIDERED MEMBERS. ALL MEMBERSHIPS MUST BE APPROVED BY THE FLEET OFFICERS.

ARTICLE 7 DUES, FEES AND ASSESSMENTS

AT A MEETING OF THE NEWLY ELECTED FLEET OFFICERS, TO BE CALLED SHORTLY AFTER TAKING OFFICE, FLEET DUES FOR THE YEAR SHALL BE ESTABLISHED AND NOTICES SHALL BE EMAILED, MAILED OR HAND DELIVERED TO ALL MEMBERS IN EARLY JANUARY. DUES SHALL BE DUE AT THE JANUARY FLEET MEETING AND SHALL BE PAST DUE AT THE MARCH FLEET MEETING. FLEET OFFICERS SHALL ALSO ESTABLISH FEES AND ASSESSMENTS FOR SPECIAL FLEET ACTIVITIES. FLEET DUES MUST BE PAID FOR A PERSON TO BE CLASSIFIED AS A MEMBER. FEES AND ASSESSMENTS MUST BE PAID TO PARTICIPATE IN FLEET SPONSORED SPECIAL EVENTS.

ARTICLE 8 FLEET OFFICERS

THE FLEET SHALL BE MANAGED BY A FLEET CAPTAIN, A RACE CHAIRPERSON, A SECRETARY-TREASURER, LOANER BOAT COORDINATOR AND A SOCIAL CHAIRPERSON(S). THE DUTIES OF THESE FLEET OFFICERS SHALL BE AS FOLLOWS:

THE FLEET CAPTAIN SHALL BE THE CHIEF EXECUTIVE OFFICER OF THE FLEET.

THE FLEET CAPTAIN SHALL:

- a) PRESIDE AT MEETINGS OF FLEET OFFICERS AND AT FLEET BUSINESS MEETINGS.
- b) CALL MEETINGS OF FLEET OFFICERS AND OF THE FLEET MEMBERSHIP.
- c) REPRESENT THE FLEET AT DISTRICT AND ASSOCIATION MEETINGS.
- d) APPOINT COMMITTEES.
- e) AUTHORIZE DISBURSEMENTS.
- f) ACT AS LIASON BETWEEN THE FLEET AND THE BOARDS OF WHITE ROCK BASED SAILING CLUBS.
- g) APPOINT A FLEET MEMBER OR A COMMITTEE OF NOT MORE THAN THREE MEMBERS TO CHOOSE AND PROCURE ALL AWARDS (TROPHIES) TO BE DISTRIBUTED BY THE FLEET.

THE FLEET RACE CHAIRPERSON SHALL BE THE SECOND RANKING OFFICER OF THE FLEET.

THE RACE CHAIRPERSON SHALL:

- a) ASSUME THE DUTIES OF THE FLEET CAPTAIN DURING TEMPORARY OR PERMANENT ABSENCE OF THE FLEET CAPTAIN.

- b) REPRESENT THE FLEET AT ALL CLUB RACE COMMITTEE MEETINGS AND INSURE THAT ALL FLEET SPONSORED EVENTS ARE INCLUDED IN THE CSC RACE SCHEDULE.
- c) OBTAIN THE SERVICES OF SUFFICIENT FLEET MEMBERS AND OTHER PERSONNEL TO CONDUCT RACES IN ACCORDANCE WITH THE SCHEDULE AND INSTRUCTIONS ESTABLISHED BY THE CSC VICE-COMMODORE OF RACE.
- d) ESTABLISH FLEET RACE SCORING RULES FOR THE SAILING YEAR STARTING ON THE CORINTHIAN SAILING CLUB SPLASH DAY. A COPY OF THESE RULES WILL BE POSTED ON THE CSC WEBSITE PRIOR TO THE MARCH FLEET MEETING. MAINTAIN THE FLEET RACE RESULTS. POST THESE RESULTS AND TOTAL SCORES TO DATE ON THE CORINTHIAN SAILING CLUB WEBSITE NO LESS THAN EVERY OTHER WEEK.
- e) OBTAIN RACE COMMITTEE SERVICES FOR OTHER FLEETS TO CONDUCT RACES FOR FLEET SPONSORED REGATTAS SUCH AS THE FLYING SCOT TEXAS DISTRICTS WHEN SAILED ON WHITE ROCK LAKE AND THE FLYING SCOT FLEET 23 OPEN HOUSE REGATTA. PROVIDE RACE COMMITTEE SERVICES ON A RECIPROCAL BASIS FOR REGATTAS SPONSORED BY OTHER FLEETS.
- f) OBTAIN QUALIFIED PERSONNEL TO CONDUCT PROTEST HEARINGS FOR FLEET SPONSORED EVENTS AND FOR ALL RACES CONDUCTED BY A FLEET 23 RACE COMMITTEE.
- g) SERVE AS CHIEF MEASURER FOR ALL FLYING SCOT SAILING SANCTIONED EVENTS CONDUCTED BY THE FLEET.
- h) PREPARE AND DISTRIBUTE SAILING INSTRUCTIONS FOR ALL FLEET SPONSORED SPECIAL SAILING EVENTS.
- i) COORDINATE WITH THE CORINTHIAN SAILING CLUB VICE COMMODORE OF RACE TO INSURE THAT ALL RACE MANAGEMENT EQUIPMENT IS AVAILABLE AND IN OPERATING CONDITION FOR ALL FLEET SPONSORED REGATTAS SHOWN ON THE CSC RACE SCHEDULE. OBTAIN PERMISSION OF THE BOARD OF THE CORINTHIAN SAILING CLUB TO CONDUCT SPECIAL EVENTS REQUIRING USE OF THE CLUB FACILITIES AND EQUIPMENT WHEN THESE EVENTS ARE NOT INCLUDED ON CSC RACE CALENDAR.

THE SECRETARY-TREASURER SHALL:

- a) MAINTAIN A FILE OF ALL PAPERS AND CORRESPONDENCE, FLEET ROSTER, FINANCIAL STATEMENTS, MINUTES OF THE MEETINGS AND OTHER ITEMS PERTINENT TO THE EFFICIENT FUNCTIONING OF THE FLEET.

- b) RECORD THE MINUTES OF ALL FLEET MEETINGS INCLUDING FLEET BUSINESS MEETINGS AND MEETINGS OF FLEET OFFICERS.
- c) EMAIL NOTICES OF BUSINESS MEETINGS TO ALL FLEET MEMBERS AT LEAST FOURTEEN DAYS PRIOR TO THE MEETING DATE.
- d) EMAIL ANNOUNCEMENTS OF THE OPEN HOUSE REGATTA AND WHEN APPLICABLE THE TEXAS DISTRICTS AT LEAST TWENTY-ONE DAYS PRIOR TO THE EVENT. COLLECT ALL REGISTRATION FEES FOR THESE EVENTS.
- e) ORGANIZE A COMMITTEE TO CONTACT ALL FLEET MEMBERS AND POTENTIAL NEW MEMBERS AT LEAST FIVE DAYS PRIOR TO ALL FLEET MEETINGS, REGATTAS AND MAJOR WHITE ROCK LAKE BASED SAILING EVENTS.
- f) PUBLISH A FLEET NEWSLETTER IN EVEN NUMBERED MONTHS.
- g) SEND RESULTS OF FLEET ACTIVITIES TO THE FLYING SCOT SAILING ASSOCIATION, AND TO THE BOARDS OF THE WHITE ROCK BASED SAILING CLUBS.
- h) EMAIL, MAIL OR HAND DELIVER NOTICES OF DUES AND ASSESSMENTS NO LESS THAN FOURTEEN DAYS PRIOR TO THE DUE DATE AND COLLECT ALL DUES AND ASSESSMENTS PAID.
- i) MAINTAIN A BANK ACCOUNT TO HOLD ALL MONIES COLLECTED BY THE FLEET, PAY ALL BILLS AND MAINTAIN ALL FINANCIAL RECORDS OF THE FLEET.
- j) REPORT THE FINANCIAL CONDITION OF THE FLEET TO THE MEMBERSHIP AT EACH FLEET BUSINESS MEETING.
- k) SEND DATES FOR ALL FLEET SPONSORED REGATTAS TO "SCOTS 'N WATER" AT LEAST SIX MONTHS IN ADVANCE OF THE EVENT.

THE LOANER BOAT COORDINATOR SHALL:

- a) EXECUTE THE REQUIREMENTS OF THE LOANER BOAT PROGRAM IN ARTICLE 12 BELOW.

THE SOCIAL CHAIRPERSON SHALL:

- a) COORDINATE ALL FLEET SOCIAL EVENTS OR EVENTS IN WHICH THE FLEET PARTICIPATES. THIS SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING; FLEET MEETINGS, FLEET SOCIAL EVENTS AT TIMES OTHER THAN FLEET MEETINGS,

AND SOCIAL ACTIVITIES INCLUDED AS A PART OF THE FLEET SPONSORED SAILING EVENTS. ALSO ENCOURAGE FLEET PARTICIPATION IN SOCIAL EVENTS SPONSORED BY WHITE ROCK LAKE BASED SAILING CLUBS.

- b) MAINTAIN A RECORD OF ALL SOCIAL EVENT EXPENSES AND PROMPTLY SUBMIT ALL BILLS TO THE FLEET SECRETARY-TREASURER FOR PAYMENT.
- c) FOR ALL EVENTS TO BE HELD ON A WHITE ROCK LAKE BASED SAILING CLUB DOCK, COORDINATE WITH THE OFFICERS OF THE CLUB TO INSURE AVAILABILITY OF THE DOCK AND ALL CLUB OWNED EQUIPMENT REQUIRED FOR THE EVENT.
- d) PRESENT PLANS FOR MAJOR SOCIAL EVENTS AT THE FLEET BUSINESS MEETING PRIOR TO THE EVENT BUT NOT LESS THAN THREE WEEKS PRIOR TO THE EVENT.

ARTICLE 9 MEETINGS

FLEET MEETINGS SHALL BE HELD PREFERABLY ON THE THIRD FRIDAY OF ODD NUMBERED MONTHS. ANNOUNCEMENTS FOR THE CURRENT MEETING SHALL INCLUDE THE DATE FOR THE MEETING TO BE HELD APPROXIMATELY TWO MONTHS LATER.

ARTICLE 10 NOMINATIONS AND ELECTIONS

PRIOR TO THE NOVEMBER MEETING, ACTIVE PAST FLEET CAPTAINS SHALL MEET TO SELECT A SLATE OF OFFICERS TO BE NOMINATED AT THE FLEET NOVEMBER MEETING. ADDITIONALLY OTHER FLEET MEMBERS MAY BE NOMINATED FROM THE FLOOR. OFFICERS SHALL BE ELECTED AT THE NOVEMBER FLEET MEETING, SHALL TAKE OFFICE AT THE CLOSE OF THIS MEETING AND SHALL SERVE FOR A PERIOD OF ONE YEAR. ONLY MEMBERS IN GOOD STANDING THAT HAVE SHOWN A WILLINGNESS TO SERVE SHALL BE ELIGIBLE TO HOLD OFFICE.

ARTICLE 11 VOTING

THE METHOD OF VOTING ON ALL ISSUES SHALL BE DECIDED BY THE FLEET OFFICERS. REGULAR AND ASSOCIATE FLEET MEMBERS IN GOOD STANDING WHO ARE PRESENT AT A FLEET MEETING PLUS ONE FAMILY MEMBER ALSO PRESENT AT THE MEETING SHALL HAVE THE PRIVILEGE OF VOTING ON ALL ISSUES EXCEPT ELECTION OF OFFICERS AND MOTIONS TO AMMEND THIS CONSTITUTION AND BY-LAWS. ON THESE TWO ISSUES ONLY ONE VOTE PER BOAT SHALL BE ALLOWED. NO VOTING BY PROXY SHALL BE ALLOWED. EXCEPT AS OTHERWISE STATED A SIMPLE MAJORITY WILL BE REQUIRED FOR THE MOTION TO CARRY.

ARTICLE 12 LOANER BOAT PROGRAM

- A. THE LOANER BOATS NOTED BELOW SHALL BE UNDER THE CONTROL AND OWNERSHIP OF FLEET 23 TO THE EXTENT POSSIBLE, OWNERSHIP WILL BE IN COMPLIANCE WITH TEXAS PARKS AND WILDLIFE REQUIREMENTS AND LIABILITY AND COMPREHENSIVE INSURANCE WILL BE PROCURED AT FLEET COST IF POSSIBLE.

- B. THE COORDINATOR SHALL UNDERSTAND AND FOLLOW THE LOANER BOAT GUIDELINES AS APPROVED.
- C. THE LOANER BOAT COORDINATOR WILL BE RESPONSIBLE FOR LOANER BOATS AND ENSURE THAT THOSE USING THE LOANER BOATS FULLY UNDERSTAND THAT:
 - a) THE LOANER BOAT PROGRAM IS NOT A REPLACEMENT FOR BOAT OWNERSHIP.
 - b) IS INTENDED FOR TEMPORARY OR OCCASIONAL USE ONLY.
 - c) HAVE THE INTENT TO BECOME A FULL, ASSOCIATE, OR OTHER MEMBER OF CORINTHIAN SAILING CLUB OR OTHER ACCEPTABLE SAILING ORGANIZATION.
 - d) ARE FULLY RESPONSIBLE AND LIABLE FOR DAMAGES TO THE BOAT, CREW OR OTHER PROPERTIES.
 - e) USE OF THE LOANER BOAT IS AT THE DISCRETION OF THE LOANER BOAT COORDINATOR, TAKING INTO CONSIDERATION, AMONG OTHER THINGS, WEATHER CONDITIONS, EXPERIENCE OF POTENTIAL USER AND BOAT CONDITION WITH SAILS.
- D. COORDINATE AND EXECUTE MAINTENANCE OF LOANER BOATS LISTED BELOW:
 - a) HULL # *****; TX *****
 - b) HULL # *****; TX *****
 - c) OTHER BOATS AS ADDED
 - d) SHALL INCLUDE DAVITS TO WHICH BOATS ARE LISTED ABOVE
 - e) ENSURE TEXAS REGISTRATION IS CURRENT
 - f) ALL SAFETY EQUIPMENT IS IN PLACE AT TIME OF USE
- E. COORDINATOR, OR THEIR DESIGNEE, WILL RENDER JUDGMENT ON USE ON CONDITIONS AT THE TIME OF USE WITH REGARD TO:
 - a. EXPERIENCE OF SKIPPER AND CREW
 - b. ANTICIPATED WEATHER CONDITIONS
 - c. USERS PREPAREDNESS

ARTICLE 13 **AMENDMENTS**

THE CONSTITUTION AND BY-LAWS OF THE FLEET MAY BE AMENDED BY A TWO THIRDS MAJORITY OF THE BOATS REPRESENTED AT THE FLEET MEETING AT WHICH A MOTION TO AMMEND IS CALLED. THE PROPOSED AMENDMENTS MUST BE PRESENTED TO THE MEMBERSHIP AT THE PREVIOUS FLEET MEETING AND BY EMAIL TO ALL FLEET MEMBERS NOT LATER THAN THIRTY DAYS PRIOR TO THE MEETING AT WHICH THE MOTION TO AMMEND IS CALLED.