

# Standards for Davits and Pads

## Revision History

Jan. 2, 2012 Initial Release

[May 2, 2016 Revision](#)

December 18, 2016 Revision

[January 19, 2022](#)

## Requirements, Obligations and Limitations

### A. General Standards

1. New davit locations require prior CSC board approval.
2. Davit conversions to another boat type require CSC Board approval of design plans before construction or demolition begins.
3. The maximum boat length of all boats in davits shall not exceed 20 feet based on the manufacturer's specified length overall (LOA).
4. Board boats cannot be stored in davits without CSC Board approval.
5. Kayaks, paddle boards, and similar non-sailing board boats shall not be stored in davits or on club owned property such as the pad rental space, dinghy pad areas, walkways, etc.
6. Davits shall not be decked over without prior approval from the CSC Board.
7. A davit shall be used to store only one boat at a time.
8. Boats kept in davits shall be suspended a minimum of one foot above normal water level.
9. Primary walkways common to davits shall be the responsibility of the Club for construction and maintenance.
10. Any deviation from the standard davit design of the Club (see sections B and C below) requires CSC Board review and approval of the plans.
- 11.** Club members are responsible to inform Davit Registrar if the space number for their pad or davit is missing or becomes broken.
- 11.12.** Private or fleet-owned road trailers cannot be kept at the Club, either to store a boat or to store the trailer unless there is CSC Board approval for a temporary situation.

## **B. Centerboard Boat Davits**

1. Steel is the preferred material for davit reconstruction consistent with that of present metal davits.
2. Upper davit rails may make use of CSC-provided walkway pilings
3. Wood may be used for repair of singular elements (post, rail, etc) of an existing wood davit.
4. Wood may not be used to repair the primary structure of an existing metal davit.
5. Davit posts shall consist of 4 steel pilings, of 2 7/8 inch outside diameter minimum and a minimum of schedule 40.
6. Finger pier support beams or joists shall be replaced with steel when they are in need of replacement. Finger piers must be steel in an all-metal davit. Twelve (12) gauge galvanized C-Purlin is the minimum material to be used. Dimensions are 4 inch top to bottom with a 2 inch flange.
7. Hoist cable shall be a minimum of 1/8 inch diameter of stainless or galvanized steel with a minimum breaking strength of approximately 1500 lbs and safe working load of approximately 300 lbs. Use thimbles and compression fittings or swaged end fittings at cradle or turn buckle attachments.
8. The maximum boat weight shall not exceed 1000 pounds based on the manufacturer's specified weight.
9. Cockpit drain will be open and clear. Boat covers will be secured and not allow an accumulation of water.

## **C. Keelboat Davits**

1. The maximum boat weight shall not exceed 3000 pounds based on the manufacturer's specified weight.
2. To help prevent water from collecting in boats, positive boat drainage shall be maintained at all times (such as by drain plug or bilge pump) and/or covers that are properly maintained and capable of repelling rainwater shall be installed.
3. Safety chains shall be used once the boat is in the hoisted position to prevent the boat from dropping due to hoist cable failure. Safety chains of 1/4 proof coil welded chain with a minimum breaking strength of approximately 5000 lbs and safe working load of

approximately 1250 lbs. shall be attached at all four corners of the hoist cradle directly to the upper davit rail.

4. Davit posts shall consist of 46 steel pilings, of 3.00 inch inside diameter minimum and a minimum of schedule 40 shall be used to support the weight of the boat. Other pilings supporting only toolboxes or connecting to common walkways may be the same specification as those provided by the club.
5. Standard Club-provided primary walkway pilings may be of lesser diameter and gauge than stated in section C-4 above. ~~The Keelboat Davit shall not make use of such lighter gauge pilings but shall implement one of the following: 1) install separate heavier pilings in addition to Club installed pilings or 2) install heavier pilings in place of standard pilings.~~
6. Railings shall be of steel 3.00 x 3.00 x 3/16 inch minimum dimensions.
7. Hoisting shall be accomplished with an electrically powered windlass similar to those installed for race committee boats and shall not allow boat free fall in the event of a failure, eg. 1HP minimum with worm gear drive.
8. Hoist cable shall be a minimum 1/4 inch diameter of stainless or galvanized steel with a minimum breaking strength of approximately 4800 lbs and safe working load of approximately 960 lbs. with all 4 corners rigged for 2:1 purchase.
9. To facilitate safety inspections, cables shall be installed so that they are easily visible and all cable terminations must be above normal water level.
10. Hoist pulleys shall have a minimum working load of 1240 pounds.
11. A cradle-platform to lift the boat shall consist of steel 5.00 inch center "I" beam with 4.00 inch steel cross beams minimum; or a repetition of appropriate sized angle that meets or exceeds 5" center I-Beam. The boat shall not be hoisted via a "sling" arrangement.
12. The hoist cradle width shall be as wide as possible to enable fully vertical hoist cable orientation throughout the hoist-extend range.
13. All keelboat electrically powered hoisting motors shall be enclosed or covered to prevent objects from getting stuck in motor during operation.

#### **D. Board Boat Pads ~~and Dinghy Pads~~**

1. Board Boat Pads are the property of CSC and are leased by Regular Members.
- ~~1.2.~~ Board boats ~~stored with mast up~~ may shall be kept in cradles or on dollies (and not on road trailers) that keep them from turning over. The cradles shall be anchored to fittings provided on the pad area and may not be secured directly to the deck. The

boats should be attached to the dock at the bow and secured to the cradle mid-ship to prevent the boat from turning over.

~~2.3.~~ Board boats with dollies will be secured to the dolly. The dolly will then be secured to the dock from the bow.

~~3.4.~~ For board boats with a cockpit drain, the drain will be open and clear. Their boat covers will be secured and not allow an accumulation of water.

~~4.5.~~ Board boats without a drain must have a working cover that is properly maintained.

~~5.6.~~ Catamarans will be secured to the dock at both the foreword and aft cross beam.

~~6.7.~~ Boats kept on board pads shall not [overhang the water's edge of the Board Pad and the bow shall not impede or stick out into the walkway.](#) ~~The weight of boats onf Board Pads shall not exceed~~ 250 pounds.

# CORINTHIAN SAILING CLUB BYLAWS

As Amended and Restated January, 2021

## ARTICLE I

### NAME, OBJECTIVES AND INCORPORATION

#### SECTION 1. NAME.

The name of this organization shall be CORINTHIAN SAILING CLUB, INC., of the city of Dallas , hereinafter referred to as "the club".

#### SECTION 2. OBJECTIVES.

The objectives of the club shall be to encourage the sport of sailing, to promote the science of seamanship, and to provide and maintain a pier or piers, club dinghy(s) for the recreation of its members and club power boats for rescue operations and race management on a nonprofit basis.

#### SECTION 3. INCORPORATION.

The club is incorporated under the laws of the state of Texas .

## ARTICLE II MEMBERSHIP

### SECTION 1. REQUIREMENTS.

(a) Any person of good moral character and of the age of 18 years or more shall be eligible for membership.

(b) A member's spouse and other ~~dependants~~ dependents under 21 years of age will be automatically extended the use and privileges of the club with the exception of voting rights; however a spouse may be named delegate by the absent member for the purposes of voting.

(c) After reaching the age of 18 years, and prior to reaching the age of 21 years, the ~~dependant~~ dependent of a member may become a regular member without payment of the initiation fee.

(d) Each member shall be required to contribute a minimum level of service to the club each year. Documentation of the completed service shall be required as part of the annual membership renewal process. Failure to complete this provision will subject the member to a fee to be remitted in addition to their annual dues. The minimum service requirement and fee for non-compliance will be fixed by the Board of Directors and included as part of the annual membership renewal package. This requirement may be fulfilled by participation in any of the following activities

- (1) Helping with club sponsored work days, shoreline cleanup or improvement projects.
- (2) Assisting in a club sponsored sailing education program.
- (3) Serving on race committee duty for club sponsored regattas.
- (4) Helping with club sponsored social events.
- (5) Being a member of Board of Director committee as defined in Article VI.
- (6) Completing other activities approved by a member of the Board of Directors.

(e) Members participating in the race program with non-fleet boats, and not otherwise serving race committee duty with a fleet, may be assigned to race committee duty by the Vice Commodore.

### SECTION 2. APPLICATION FOR MEMBERSHIP.

To qualify for membership in the club, an applicant shall present to the Rear Commodore, Membership Committee an application in writing on a suitable form which includes name, address and other pertinent information, signed by the applicant and by two regular members in good standing. The application shall be accompanied by the full amount of the applicable

initiation fee and appropriate dues and fees. Any person who uses the club on a regular basis shall apply for membership.

### **SECTION 3. MEMBERSHIP.**

The club shall have the following memberships:

(a) Regular membership shall be available to all persons expressing an interest in sailing, but shall be required for all persons owning davits, leasing board boat pads or mooring a boat at the club and for all boat owners, except as described in Section 3 (f).

(b) Student membership shall be available to any individual expressing an interest in sailing who is attending an accredited college or university on a full time (12 hours or more) basis and who wishes to rent a davit, lease a board boat pad or moor a boat at the club. After termination of full-time student status, either by graduation or by voluntary or involuntary withdrawal, the former student must become a regular member to continue use of club facilities and participation in club functions. Annual dues and fees of Article III, Section 2 established for regular members shall be required of student members. Initiation fees, special assessments and annual payments for capital improvements as defined in Article III, Sections 1,3 and 4 shall not be required.

(c) Associate memberships shall be available to all persons expressing an interest in sailing. Associate members may skipper a boat owned by a regular member with the member's permission. Associate members may not own a davit, lease a board boat pad or moor a boat at the club.

(d) Honorary membership may be granted in recognition of past services to the club by a majority vote of the Board of Directors. The recipient of such honorary membership shall be a member in good standing who is no longer an active participant in all functions of the club. The member shall be tendered an honorary membership in the club for life and shall no longer be subject to paying dues, fees, annual payments or assessments. An honorary member shall be accorded all privileges of a regular member except they shall no longer be eligible to hold any office.

(e) Special individual and group memberships. In the interest of responsibly promoting the sport of sailing, special memberships will be provided to individuals and youth oriented groups by unanimous vote of the Board of Directors.

(1) Each "group" shall be charged an annual fee to be fixed by the Board of Directors. Examples of "groups" eligible for special membership include Boy Scout troops, high school and college sailing teams, etc.

(i) Each "group" must provide the club the names of its adult leaders who will be responsible for all actions of its members. Other than the special member fee, the "group" and all its members will be treated as a single entity regarding adherence to all the by-laws for maintaining membership.

(ii) "Groups" are not eligible to hold any office.

(iii) Members of special membership "groups", including adult leaders, shall not be allowed to use the club facilities in any way other than in their official capacity with the "group" without applying for and receiving regular or associate membership

(2) Special individual memberships of limited duration may be granted by unanimous vote of the Board of Directors to a sailing instructor engaged with one of the club's sailing education programs or to a sailor who is a member of a club affiliated youth sailing team. Dues, fees and duration of memberships for persons granted special memberships will be fixed by the Board of Directors. These special memberships shall be accorded all the rights, privileges and other obligations of an associate membership.

(f) Membership in an affiliate club shall be recognized to allow periodic participation in club activities. To encourage participation by and to promote growth of developing one design fleets, or to sustain one design sailing fleets, the club shall recognize individual members in good standing from sailing or yacht clubs outside White Rock ~~Lake-Lake~~. Affiliate club members shall be allowed the privilege of participating in Joint Lake Racing Program and in club social events. Ownership or leasing of club davits or board boat pads and club voting privileges are not allowed.

(g) CSC Alumni status may be granted to a member who has moved away from the area but would still like to receive club mailings. This is not a membership classification. It is available only to those members who have left the club in good standing, and is not subject to paying dues, fees, payments or assessments. Ownership or leasing of club davits or board boat pads, moorings, and club voting privileges are also not allowed.

#### **SECTION 4. APPROVAL.**

No applicant shall become a member of the club until the application has been approved by the majority vote of the Board of Directors. Notice of approval or rejection of each applicant shall be made by the Membership Committee in such form and manner as the commodore shall direct.

## **SECTION 5. NOTIFICATION.**

On the approval of an applicant, the Membership Committee shall notify the person in writing of the fact. Upon compliance with all the terms and conditions, the applicant will be sent a membership card, key and/or lock combinations, roster of membership and a copy of these by-laws, and the person's name shall be duly entered on the rolls of the club.

## **SECTION 6. SUSPENSION.**

Any member may be suspended for sufficient cause by the majority vote of the Board of Directors. The term "sufficient cause" shall include, but not be limited to, one or more of the following acts or omissions:

- (a) Failure to make payment in full of all dues, assessments, fees, etc., within thirty (30) days following the due date.
- (b) Failure to maintain davit in good repair and a safe, usable condition.
- (c) Allowing a davit or boat pad to remain empty, or using a boat davit or boat pad solely for the storage of a boat that is not sailed.
- (d) Failure to maintain boat in clean, safe and seaworthy condition.
- (e) Unsportsmanlike conduct on, or about the club premises, while participating in club sanctioned events, or while representing the club at a remote site event.

While under suspension a member shall forfeit all rights and privileges of the club. The determination as to the sufficiency of cause for suspension shall be final.

## **SECTION 7. EXPULSION.**

Any member may be expelled by the majority vote of the Board of Directors for one or more of the following acts or omissions. *Expulsion shall result in the member being dropped from the rolls of the club and forfeiture of rights and privileges of the club.*

- (a) Failure to make payment in full of all dues, assessments, fees, etc. within thirty (30) days after notification of suspension under Section 6(a).
- (b) Failure to comply with all requirements specified by notification of suspension for sufficient cause under Section 6 within thirty (30) days after notification.
- (c) Associate members failing to make payment of all dues, assessments, fees, etc. within 30 days following the due date may be expelled from the club, without prior suspension or notice, by the majority vote of the Board of Directors.



## **SECTION 8. RESIGNATION AND REINSTATEMENT.**

(a) Any membership may be forfeited by voluntary withdrawal by notifying the Secretary and the Rear Commodore, Membership Committee in writing. No resignation shall become effective until all indebtedness to the club has been paid by such resigning member.

(b) A member in good standing who has resigned may be reinstated upon approval of the person's application by the majority vote of the Board of Directors, and by paying the current dues, fees, other annual payments, and assessments. A member who has been suspended for an indebtedness to the club shall be reinstated when the debt has been paid. A member who has been suspended for a "sufficient cause" other than an indebtedness to the club shall be reinstated when the "sufficient cause" has been corrected to the satisfaction of the Board of Directors. An expelled member may be readmitted upon the majority vote of the Board of Directors, and payment of any indebtedness to the club and the current dues, fees, other annual payments, and assessments and a new initiation fee.

## **SECTION 9. DAVIT OWNERSHIP.**

(a) No davit shall be owned outright by a person who is not a regular member of the club. A davit owner shall not rent, loan, or otherwise make available the davit to an individual who is not a regular member in good standing of the club, except on a singular occasion.

(b) A davit owner shall not rent, loan, or otherwise make available the davit for an extended period of time (no more than 60 days) without written notification to the Registrar of Davits.

(c) If a non-member or student member or associate member acquires a davit contrary to the restriction on ownership specified in sub-section (a) and (b) above, the Board of Directors may at its discretion provide such non-member or student member or associate member the opportunity for Club membership in accordance with Sections 1 through 5 of Article II of these by-laws.

(d) If such non-member or student member or associate member fails to file an application for membership within 30 days after notification of the club, or if the person's application for membership is not approved, the Board of Directors shall initiate actions for the sale of the davit in accordance with Section 10 of Article II of the by-laws specifying the procedure for the sale of davits by members who cease to be members through resignation or expulsion.

(e) A single membership shall not own, rent, or otherwise have possession and use of more than two (2) davits.

Limitations to boats stored in davits and davit construction standards shall be established by the board of directors and outlined in the document "~~Current~~ Standards for Davits and Pads"

(g) Keel boats shall be stored only in davits built to the Keel Boat Davit specification outlined in the "~~Current~~Standards for Davits and Pads" document and located in specific Keel Boat Davit areas specified by the board of directors.

(h) Deleted.

(i) Storage of private gas or other hazardous materials on club property shall be prohibited.

(j) Privately owned equipment shall not be stored in common areas of the club for longer than 24 hours without the consent of the Rear Commodore of Piers.

(k) Privately owned equipment shall cause no damage to club, or other members, property.

(l) The finger pier between davits on the hoist wheel side, along with the davit itself, are the responsibility and liability of the davit owner.

(m) Fleet owned davits must be used and maintained by the fleet in accordance with the standards set by the bylaws. The fleet captain will be considered the responsible party for the davit. If the fleet chooses to sell its davit(s) it must do so in accordance with the bylaws and may retain the proceeds. In the event that the fleet dissolves, splinters, does not maintain the davit, or is no longer recognized as an established fleet by the Board, ownership of the davit(s) will revert to the Club and will be sold to members on the priority list or by auction in accordance with the bylaws and the Club will retain the proceeds.

#### **SECTION 10. SALE OF SLIP AND DAVIT.**

(a) If a member who owns a slip or davit ceases to be a member through resignation or expulsion, that person shall have the right to arrange for a sale of such property for a period of 60 days after that person ceases to be a member. After the 60 day period the former member's right to arrange sale is terminated. The former member shall notify the Davit Registrar before the expiration of the 60 day period of any sale. Such sale may be made only to a regular member in good standing (providing the sale does not result in the purchaser owning more than 2 davits), including any person who becomes a regular member within 30 days of davit purchase. It is the purchaser's responsibility to apply for membership; if regular membership is not obtained within the 30 day time period, the sale of the davit is considered null and void.

(b) If no sale of the slip or davit is made within 60 days following the owner's ceasing to be a member or if a sale becomes null and void, the club may sell such slip or davit by auction to the highest bidder after 30 days written notice to such former member. The bidders shall be limited to regular members in good standing who currently own fewer than 2 davits; associate members and non-members may also bid, providing they submit the applicable membership application, dues and fees to become a regular member, on the day of the davit sale.

(c) Notice of such auction sale shall be posted at the club facilities and club website for a period of at least 30 days prior to the auction. The proceeds of the auction sale shall be paid to such former member after the deduction of: (1) all amounts due the club by such former member and (2) 25% of the sale proceeds due to the club as auction fees.

(d) The 30 day written notice of auction in subsection (b) to the former member and notice of auction sale in subsection (c) may occur during the 60 day period when the former member has the right to arrange sale. This will allow the club, if no sale pending, to begin the auction process immediately after the expiration of the former member's 60 day right to sale in subsection (a).

### **SECTION 11. STORAGE OF BOATS ON BOARD PADS.**

- (a) Board boats shall be stored as outlined in the "Standards for Davits and Pads" document. Board boats shall be stored as outlined in the "Standards for Davits and Pads" document.
- (b) No board pad shall be leased by a person who is not a regular or student member of the club.
- (c) Board pad space shall not transfer with a boat for sale in the event there is a waiting list for pad spaces. Said space shall transfer to the next person on the board pad priority list.
- (d) A maximum of 2 board pads may be leased by a member.
- (e) A fleet may lease a maximum of 2 board pads (fees set by the CSC Board). Additional fleet boats may be stored in the vertical racks.
- (f) If a person leasing a board pad ceases to be a regular or student member in good standing, they will have 30 days to remove their boat. After 30 days the board will dispose of said boat.
- (g) Members shall maintain their leased board pad space keeping it clear of debris and their boat in a clean, seaworthy condition and keeping their boats free of standing water.
- (h) Boats shall be secured to the board pad. Members shall maintain their boat, cradles, and/or dollies so as not to interfere with the use of or cause damage to other boats, boat pads, davits, or facilities without limitation.

**SECTION ~~412.~~ RECOMMENDATION OF APPLICANT.**

No member who is offering a slip or davit for sale may recommend an applicant for membership into the club who is interested in purchasing said member's slip or davit.

**SECTION ~~423.~~ PRIORITY LIST FOR ~~SLIP OR DAVIT OWNERSHIP~~ AND BOARD BOAT PAD LEASES.**

(a) In establishing a member's priority for purchasing a ~~slip or~~ davit from the club, assuming the club has available davits to sell, the priority shall be based on the date on which the request was made in writing to the Registrar of Slips and Davits; provided that such priority shall be lost if payment is not made within 15 days after notice that such davit is available.

(b) In the event that there are no board pad spaces available, the Registrar of Davits and Board Pads shall maintain a waiting list for such spaces. Priority shall be based on the date on which the request was made in writing to the Registrar. The registrar will notify the member on the top of the priority list when space becomes available and shall pass to the next member down on the priority list if the boat is not in the space within 30 days or any applicable board pad fees are not made within 15 days from notice by the member at the top of the priority list.

**SECTION ~~4314.~~ EFFECT OF RESIGNATION OR EXPULSION.**

Upon forfeiture of membership through resignation or expulsion, all of the rights and interests of such resigned or expelled member in and to the property of the club shall cease, subject to the provisions of Section 8 (b) hereof.

**SECTION ~~4415.~~ EFFECT OF DEATH.**

Upon the death of a member in good standing, this membership shall continue until the end of the fiscal year in which the death occurred, or should too little time remain in the fiscal year, the deceased member's estate shall be granted a reasonable time in which to dispose of deceased member's personal property. If the spouse of a deceased member so desires, he or she shall succeed to the membership without payment of a new initiation fee.

**SECTION ~~4516.~~ CARE AND MAINTENANCE OF DAVITS AND BOATS.**

Davits are to be used for securing sailboats. Thirty (30) day special event exemptions may be requested in writing from the Registrar of Slips and Davits. Members shall be responsible for:

- (a) Maintaining their davit(s) in good repair.

(b) Securing, rigging and maintaining their davit(s) and boat(s) so as not to impose damage or risk of damage upon piers or other davits and so as not to cause interference with the use of other boats, davits and facilities, including, without limitation, keeping their boat(s) free of water and rigging their boat cradle(s) so that the cables are vertical.

(c) Making repairs and changes in their davit(s) in accordance with plans approved by the Pier Committee.

(d) Maintaining their boat(s) in clean, safe and seaworthy condition.

(e) Demonstrating, upon request of the Registrar of Slips and Davits, that their davit will safely lower and raise the boat kept in their davit.

### **SECTION 1617. SECURITY OF BOATS IN ~~SLIPS AND~~ DAVITS.**

Boats may be secured in their ~~slips and~~ davits with a lock to inhibit turning of the hoist wheel. Pier Committee may, at their discretion, cut the lock referenced above in the event of a flood or other emergency.

The Pier Committee's authority in regard to the foregoing responsibilities is set forth in Section 4 of Article VI of these by-laws.

## **ARTICLE III**

### **INITIATION FEES, DUES AND FEES, ASSESSMENTS AND PAYMENTS FOR CAPITAL IMPROVEMENTS**

#### **SECTION 1. INITIATION FEES.**

The initiation fee for regular, student, special groups, and associate members are to be fixed from time to time by the Board of Directors, subject to ratification by majority vote of the regular members present and voting at the regular Annual Meeting. A student or an associate member becoming a regular member shall pay the then excess of the initiation fee for regular membership over that for student or associate member respectively.

#### **SECTION 2. ANNUAL DUES AND FEES.**

The annual dues and fees of the members are to be fixed from time to time by the Board of Directors of the club. Dues and fees are due and payable April 1 of each year. (See Article II, Section 6 and 7.) Dues for new members joining the club after October 1 shall be prorated to one-half (½) the annual dues.

### **SECTION 3. ANNUAL PAYMENTS FOR CAPITAL IMPROVEMENTS.**

An annual payment for capital improvements may be fixed from time to time by the Board of Directors of the club, subject to ratification by majority vote of the regular members present and voting at the regular Annual Meeting or at a special meeting. Such annual payments shall be due and payable April 1 of each year. Such annual payments, together with any assessment for capital improvements, shall be deposited in a bank account separate from the general funds of the club and shall be expended solely for the following purposes:

(a) For the construction or reconstruction of any social, athletic or sporting facility of the club; or

(b) For the construction or reconstruction of any capital addition to, or capital improvement of, any such facility; or

(c) For furnishings or fixtures (including installation charges) for any such facility to the extent that such furnishings or fixtures are required, for reason of the construction or reconstruction described in paragraph (a) or (b) above, for the use of such facility upon completion of such construction or reconstruction.

### **SECTION 4. SPECIAL ASSESSMENT FOR CAPITAL IMPROVEMENTS.**

A special assessment for capital improvements may be made from time to time by the Board of Directors of the club in the event of an emergency not covered by funds otherwise available. Unless approved by majority vote at any meeting of the members, such assessment shall not be for an amount greater than 150% of the total annual dues and annual payments for capital improvements. The amount of any such special assessment shall be deposited to the capital improvements account described above and used solely for the same purposes as provided above, with respect to annual payments for capital improvements.

### **SECTION 5. DISPOSITION OF INITIATION FEES AND ANNUAL DUES AND FEES.**

Initiation fees and annual dues and fees shall be used for normal operating expenses. The Board of Directors may cause a portion thereof to be added to the capital improvements fund or the emergency fund and used for the purposes described in Section 3 and Section 6 of this Article III.

### **SECTION 6. EMERGENCY FUND.**

The Board of Directors may from time to time deposit in Certificates of Deposit, or similar insured investment, at any reputable bank or equivalent protected investment institution sums designated for an emergency fund. This fund is for repair and replacement of the piers and club capital assets occasioned by any casualty whatsoever. Expenditures shall require an

affirmative vote by two thirds of the Board of Directors. Such funds, excluding interest shall not be expended for any other purpose, except upon an amendment of this provision of the by-laws.

#### **SECTION 7. BOARD BOAT AND DINGHY PAD FEES.**

Leasing fees for club owned Board Boat and Dinghy Pads shall be set by the Board of Directors annually and be payable on April 1 each year. For boat pads leased after October 1 the fee shall be pro-rated to one-half (½) of the annual fee.

### **ARTICLE IV**

#### **OFFICERS AND DIRECTORS**

##### **SECTION 1. OFFICERS.**

The officers of the club shall be a Commodore, a Vice Commodore, six Rear Commodores, a Secretary, a Treasurer, and a Registrar of Slips and Davits.

##### **SECTION 2. COMMODORE.**

The Commodore shall preside at all meetings of the club and at the meetings of the Board of Directors. The Commodore shall, with the Secretary and/or Treasurer, sign all written contracts or other financial obligations of the club except for payment of bills authorized by the Board of Directors.

##### **SECTION 3. VICE COMMODORE.**

The Vice Commodore shall serve as Executive Officer and shall succeed the Commodore in the event the Commodore is unable to complete the term of office. The Vice Commodore shall assist the Commodore in the discharge of duties and in the absence of the Commodore shall act as Commodore. The Vice Commodore shall be responsible for the club race program.

##### **SECTION 4. REAR COMMODORES.**

There shall be six Rear Commodores as follows:

- (a) Membership
- (b) Pier
- (c) Entertainment
- (d) Equipment
- (e) Information Technology
- (f) Sailing Education

The Rear Commodores shall chair various committees as described in Article VI and discharge other duties as designated by the Commodore.

#### **SECTION 5. SECRETARY.**

The Secretary shall keep the minutes of all meetings and handle all normal correspondence of the club. The offices of Secretary and Treasurer may be combined.

#### **SECTION 6. TREASURER.**

The Treasurer shall receive all moneys taken in, and shall deposit them to the credit of the club in proper accounts approved by the Board of Directors. The Treasurer shall pay all bills approved by the Commodore or the Board of Directors, keep accounts of receipts and expenditures (which shall be open at all times to the inspection of any member in good standing in the club) and shall make such reports to the Board of Directors and to the membership as shall be designated from time to time by the Commodore.

#### **SECTION 7. REGISTRAR OF ~~SLIPS AND DAVITS~~ AND BOARD BOAT PADS.**

The Registrar shall preserve a complete and up to date record of all of the owners of ~~slips and davits~~ at the club, and the lessees of Board Boat Pads, their address, their telephone number, and their membership status. The Registrar shall cooperate with the Secretary and the Treasurer in the enforcement of Section 10 of Article II of these by-laws, and shall be responsible for accomplishing any sale thereunder. The Registrar shall be allowed to issue individual certificates reporting the name of the owner of any specific davit shown on the records of the club, and subsequently such Registrar is authorized to issue additional certificates upon receipt of an affidavit concerning their loss or upon subsequent transfer of any davit, upon surrender of the prior certificate.

#### **SECTION 8. BOARD OF DIRECTORS.**

The Board of Directors shall consist of the following voting members: Commodore, Vice Commodore, six Rear Commodores, the Secretary, the Treasurer, and the Registrar of Slips and Davits. It shall have the power to take any action on behalf of the club except where state law, the Articles of Incorporation, or these by-laws specifically require action at a meeting of the members of the club. Without limiting the generality of the foregoing, the Board of Directors shall have the power to:



- (a) Appoint special officers and committees,
- (b) Fill vacancies among the officers and its membership,
- (c) Contract business and expend funds on behalf of the club.

Six members of the Board shall constitute a quorum for the transaction of business. The Board of Directors, by resolution adopted by a majority of the Directors in office, may designate one or more committees of Directors, each of which shall consist of two or more Directors, which committees, to the extent provided in such resolution, shall have and exercise the authority of the Board of Directors in the management of the club.

#### **SECTION 9. EX OFFICIO DIRECTOR.**

The immediate past Commodore of this club shall automatically become an ex officio member of the Board of Directors, to act in an advisory capacity to said Board without the power to vote.

### **ARTICLE V**

#### **ELECTION OF OFFICERS**

##### **SECTION 1. TERM OF OFFICE.**

All officers and directors shall serve for a term of one year, or until successors are installed. Officers and directors shall be installed at the regular Annual Meeting.

##### **SECTION 2. ELECTION LIMITATIONS.**

Only regular members in good standing for a minimum of one year prior to date of election, or their spouses, may be elected as club officers.

##### **SECTION 3. NOMINATION.**

The Commodore, prior to the regular Annual Meeting, shall appoint a Nominating Committee that shall nominate a candidate for each office in the club. The committee may nominate one candidate for the office of Secretary-Treasurer at the direction of the Board of Directors. Nominations may also be received from the floor at the time of the regular Annual Meeting, to be voted on at that time, provided the nominated member has expressed a willingness to serve.

##### **SECTION 4. ELECTIONS.**

Elections shall be by voice vote, and it shall take a majority vote of the regular members present to elect officers.

## **SECTION 5. IMPEACHMENT.**

Any officer may be removed from office by a petition signed by at least two thirds of the members in good standing, and said petition shall be presented to the Board of Directors.

## **ARTICLE VI COMMITTEES**

### **SECTION 1.**

The provisions of this Article VI relate only to the committees that are not to exercise Board powers. See Section 8 of Article IV for provisions as to committees of the Board of Directors. Standing committees shall include the following: Race, Membership, Pier, Entertainment, Junior Sailing, Equipment, Information Technology, Sailing Education and Audit.

### **SECTION 2. RACE COMMITTEE.**

The Race Committee shall be appointed and chaired by the Vice Commodore and shall be guided by the United States Sailing Association Rules. The Race Committee shall make arrangements for all races conducted by the club and notify the membership. It shall specifically conduct a championship series in which the J. Maurice Martin Memorial Trophy shall be awarded to the championship skipper of the club. It shall keep records of all race results, showing order of finish of those completing each race and status of all other participants.

### **SECTION 3. MEMBERSHIP COMMITTEE.**

The Membership Committee shall be appointed and chaired by said Rear Commodore and shall include the Registrar of Slips and Davits. It shall be responsible for soliciting new members, sending out membership renewal statements, processing all membership applications and maintaining a club roster.

### **SECTION 4. PIER COMMITTEE.**

The Pier Committee shall be appointed and chaired by said Rear Commodore. It shall have full charge of the piers, dinghies, and all club facilities and equipment except for Race and Information Technology Committees equipment. It shall assign all positions or locations for slips and davits and shall approve the adequacy of such installations or other additions to the piers. It shall have the power to beach yachts after formal notice to owners of improper or insecure moorings, installations or faulty equipment, or yachts causing an excessive burden to the pier or adjacent slip or davit. Such formal notice shall be given five days before beaching in

the case of an improperly moored boat and thirty days before beaching in the case of an improperly rigged or maintained davit.

#### **SECTION 5. ENTERTAINMENT AND PUBLICITY COMMITTEE.**

The Entertainment Committee shall be appointed and chaired by said Rear Commodore. It shall make arrangements for all social functions of the club. It shall make arrangements for meeting space and provide refreshments as required. It shall provide a Telephone Committee for the purpose of reminding club members of special events and meetings. It shall also handle publicity for major activities of the club.

#### **SECTION 6. JUNIOR SAILING COMMITTEE.**

The members and chair of the Junior Sailing Committee shall be appointed by the Rear Commodore for Sailing Education. The Committee shall include at least one (1) junior member of the club. The Committee shall organize, promote, and carry out a Junior Sailing Program that includes conducting basic sailing classes and sponsoring junior sailing events.

#### **SECTION 7. EQUIPMENT COMMITTEE.**

The Equipment Committee shall be appointed and chaired by said Rear Commodore. It shall have full charge of all racing equipment and be responsible for the maintenance of such equipment.

#### **SECTION 8. INFORMATION TECHNOLOGY COMMITTEE.**

The Information Technology Committee shall be appointed and chaired by said Rear Commodore. It shall have full charge of all information technology related equipment and software and be responsible for the maintenance of such equipment and software. Information technology equipment may include, but not be limited to, club computers, routers, gateways, wi-fi, weather station, cameras, gate access system, telephones, televisions, and cable/internet. Software may include, but not be limited to, club website, database platforms, electronic communications and social media.

#### **SECTION 9. SAILING EDUCATION COMMITTEE.**

The members and chair of the Sailing Education Committee shall be appointed by the Rear Commodore for Sailing Education. The Committee shall organize, promote, and carry out a Sailing Education Program that includes conducting basic sailing classes.

#### **SECTION 10. AUDIT COMMITTEE.**

The members and chair of the Audit Committee shall be nominated by the Commodore and

approved by the Board of Directors. The Committee shall consist of three members of the club, none of whom are signers on the bank accounts. The Audit Committee will audit the financial records on an annual basis and present a report to the Board of Directors. The Audit Committee shall be appointed at the November board meeting and present their report by the following March board meeting.

#### **SECTION 11. ADDITIONAL COMMITTEES.**

All committees not specifically herein mentioned shall be created and appointed by the Commodore, who shall define the duties and prescribe their powers.

### **ARTICLE VII MEETINGS**

#### **SECTION 1. ANNUAL MEETINGS.**

The regular Annual Meeting of the members of the club shall be held at such time and place during the month of January as the Board of Directors may determine.

#### **SECTION 2. SPECIAL MEETINGS.**

Special meetings of the membership may be held at any time as called by the Commodore or Board of Directors, or upon written petition of 10 percent of the regular members. Such petition shall be sent to the Commodore of the club, who shall forthwith call a meeting to be held within four weeks after receipt of such petition, at such time and place as the Board of Directors may designate.

#### **SECTION 3. PRIOR NOTICE OF MEETINGS.**

Notice of the regular Annual Meeting and special meetings shall be mailed by the Secretary to each member of the club at least 10 days, and not more than 50 days, before such meeting, stating the time and place thereof. In the case of special meetings, the business to be transacted shall be included in the notice.

#### **SECTION 4. QUORUM AND PROXIES.**

Regular members may vote in person or by proxy representative, authorized in writing, at any meeting of the membership. Ten percent of the regular members in good standing, represented in person or by proxy, shall constitute a quorum for any meeting.

### **ARTICLE VIII AMENDMENTS**

**SECTION 1.**

Amendments to these by-laws may be adopted at any meeting of the club by a two thirds vote of the regular members in good standing present, provided that notice of the meeting shall have contained such amendments in full, or by a unanimous vote of the regular members present at such meetings where notice of the meeting shall not have contained such amendments.

**SECTION 2.**

Upon passage of these by-laws, any prior act to the contrary shall be automatically repealed.